

# **Tasmanian Climbing Instructors Association Incorporated**

## **Annual General Meeting 4/09/2023**

### **Minutes**

Meeting opened at 7:06pm

#### **Present :**

Kim Ladiges, Ian Ferrier, Dan Johnson, Garry Philips, Richard Youd.

**Apologies:** Nil.

Minutes of previous meeting read and accepted .

Moved: Richard Youd, Seconded: Kim Ladiges.

#### **Treasurers Report**

Slight loss throughout the year due to extra assessor training and stipends added. Some training weekends were under subscribed due to cancelations. Insurance will be slightly up and website fees slight increase.

Accepted: Moved: Dan Johnson, Seconded: Kim Ladiges.

#### **Membership Secretary Report**

Current 111

54 due to recertify. 30 so far have recertified. 3 no response.

#### **Presidents Report.**

Contact made with WorkSafe Tasmania – no black and white answers given.

This prompted creation of documentation for our training and assessment processes.

Processes established for training new trainers and assessors.

Created a process for expired members to cost effectively have a 'validation process' to renew their qualifications taking the pressure off membership secretary to recertify people with deficient logbooks.

Decision to discuss creating an ICG refresher schedule similar to first aid qualifications with DECYP.

Decision to add a cancellation policy to TCIA training and assessment.

Contact made with DECYP regarding planning procedures for off campus activities. Have not received a response.

Accepted: Moved: Richard Youd, Seconded: Ian Ferrier

### **Elections**

All positions declared vacant.

**President:** Kim Ladiges

Nominated by Richard Youd, Seconded: Ian Ferrier

Elected unopposed.

**Vice President:** Garry Phillips

Nominated by Ian Ferrier, Seconded: Dan Johnson

Elected unopposed.

**Secretary:** Ian Ferrier

Nominated by Kim Ladiges, Seconded by Garry Phillips

Elected unopposed.

**Treasurer:** Richard Youd

Nominated by Kim Ladiges, Seconded by Dan Johnson

Elected unopposed.

**Membership Secretary:** Dan Johnson

Nominated by Richard Youd, Seconded Garry Phillips

Elected unopposed.

### **Constitution Discussion**

New constitution read and discussed.

Accepted: Moved: Dan Johnson, Seconded: Kim Ladiges.

## **Banking**

Alex Wilson, Mark Savage, Steve Cameron and Nick Hancock to be removed from banking access.

Ian Ferrier and Dan Johnson to be given full access, including Internet Banking access.

Richard (as Treasurer) to be given access to a Debit Card.

Moved: Garry Phillips

Seconded: Kim Ladiges

## **Additional election following constitutional amendments**

**Public Officer:** Richard Youd

Nominated by Kim Ladiges, Seconded: Ian Ferrier.

Elected unopposed.

## **Education Dept / DECYP Issues**

Richard has spoken with Simon Natoli again and has arranged to meet up with him on Friday to discuss a process by which the DECYP might be able to engage with external indoor climbing operators to go through a process of validation such that their schools can use these places... this is something Simon is keen to achieve alongside the revision of the procedures for Planning Off Campus Activities.

TCIA suggested requirements for external providers:

- Current Insurance details.
- Engineering certificates for built infrastructure.
- Business Operations Plan (or similar), including inspection regime and logged evidence of this.
- Emergency Management Plan - including how rescues etc are conducted on site.
- Qualifications of staff, or evidence of structured staff training.

TCIA should have an official position on the auto belays. AS we do not train our guide on these systems, and given some facilities will have limited resources to achieve supervision to the standard of DECYP, some additional safety precautions for DECYP/the school to manage are:

- Competent adult supervision of clipping in procedure at all times.
- No non-rated clip in points on harnesses – i.e. no gear loops.

## **Outstanding recert of guide from 2022**

(names removed from minutes for confidentiality purposes)

After multiple emails and communication, the time for submitting a valid logbook lapsed. Not enough sessions in the logbook submitted mid June 2022. An offer of free validation of skills was given (approx. a year later), but turned down by the guide.

Richard to follow up with her employer (a TCIA guide) and other logbooked co-workers.

Decision to be made after this.

**Other Business**

Discussion about training and assessment weekend and moderation of new assessors.

Garry, Ian and Dan to meet before end of September.

Potential Training/Assessment weekend 21/22 October.

Meeting closed at 9:15pm